

CITY OF RENO
REGULAR
CITY COUNCIL MEETING
6:00 P.M. FEBRUARY 12, 2018
160 BLACKBURN STREET
RENO CITY HALL

MINUTES

- I. Call to Order. Mayor Bart Jetton called meeting to order at 6:00 P.M.
- II. Invocation. Led by Tony Van Der Wilt with Cornerstone Baptist Church.
- III. Pledge of Allegiance to United States and Texas Flags.
- IV. Roll Call. Council members present: Brandon Thomas, Patricia Wood, Amanda Willows and Stacey Nichols. Also present: Mayor Bart Jetton, Mayor Pro Tem Joey McCarthy, City Attorney David Hamilton and Interim City Secretary Tricia Smith taping the minutes.
- V. THE ITEMS IN THIS AGENDA MAY BE DISCUSSED AND VOTED ON IN ANY ORDER THE PRESIDING OFFICER MAY PREFER.
- VI. Citizens may issue comments for topics that do not appear on this agenda. In accordance with existing law, the City Council cannot discuss, deliberate or take action on any item or topic that is not so scheduled on this agenda. Public comments requiring action or deliberation of the council may be scheduled on following regular agendas. Comments limited to three (3) minutes.
- VII. Consent item; Discuss/take action:
 - a. Monthly bills and purchase orders for January 2018.
 - b. Minutes for January 2018 City Council Meetings.
 - c. Financial Update for January 2018.
 - d. Monthly Activity reports for January 2018 from:
 - i. Police Department.
 - ii. Public Works Department.
 - iii. Reno Volunteer Fire Department.Mayor Pro Tem McCarthy moved, with a second from Council member Willows, to approve consent items as presented. Motion carried 5-0.
- VIII. **PUBLIC HEARING**”- consider an application for a zone change at; A715 S Peters Survey, Tract 92-3, Acres 15.78, 5820 Old Clarksville Road, Reno Texas, from Agriculture to R-1 Residential: as requested by Jennifer and Tony Van der Wilt, owners.
Mayor Jetton opened public hearing at 6:02 P.M. Tony Van Der Wilt addressed Council requesting a zone change from Agriculture to Residential. Public hearing closed at 6:03 P.M. Council member Thomas moved, with a second from Council

member Willows, to approve zone change from Agriculture to R-1 Residential: as requested by Jennifer and Tony Van der Wilt, owners. Motion carried 5-0.

- IX. **“PUBLIC HEARING”**- consider an application for a Specific Use Permit at; A856 W Scott Survey, Tract 13 located in the 1136 Block of Airport Road: as requested by Doug Cato, owner. Mayor Jetton opened public hearing at 6:05 P.M. Larry Smith Jr. 1275 Sugar Hill Road stated that he is opposed to this Specific Use Permit. Larry Smith Sr. 1186 Airport Road stated that he is also opposed to this Specific Use permit. Manual Kirkpatrick 305 Airport Road stated that he is opposed to this permit as well. Mayor Pro Tem McCarthy moved, with a second from Council member Thomas, to follow the recommendation from the Planning and Zoning Committee and approve the Specific Use Permit. Motion carried 5-0.

- X. Business-Discuss/Take action on:

- a. Ordinance variance at 5640 Lamar, as requested by Larry and Staci Young owners; regarding Chapter 14 Zoning; Section 6.00.: Off Street Parking and Loading Requirements. Council member Thomas moved, with a second from Mayor Pro Tem McCarthy, to approve Ordinance Variance at 5640 Lamar. Motion carried 5-0.
- b. 2016-2017 Annual Audit. Johnna McNeal presented the 2016-2017 Annual Audit to Council. Mayor Pro Tem McCarthy moved, with a second from Patricia Wood, to approve the 2016-2017 Annual Audit. Motion carried 5-0.
- c. Sanitation Solutions current contract and proposed new contract/amendments. Council member Thomas moved, with a second from Council member Wood, to approve the Sanitation Solutions current contract and proposed new contract amendments, and also adding paragraphs 3 and 4 to the first Amendment page, and add paragraph 6. Motion carried 5-0.
- d. Introduction of Jack Neal the NETT Coordinator. Jack Neal with the NETT introduced himself to Council and explained some future goals for the trail. No action taken.
- e. Resolution No. 513.5: Ordering Election. *La resolución numero 513.15: elección de orden.* Mayor Pro Tem McCarthy moved, with a second from Council member Nichols, to approve Resolution No. 513.5 Ordering Election. Motion carried 5-0.
- f. 2017 Racial Profiling report. Chief Birch presented 2017 Racial Profiling report to Council. Council member Willows moved, with a second from Council member Thomas, to accept the report. Motion carried 5-0.
- g. Street and drainage repairs for: Pine Valley Drive, Cedar Creek Drive, Pine Mill Road and Mt. Olive Road, as recommended by the Street Commission. Council member Nichols moved, with a second from Council member Willows, to follow the recommendation from Street Commission and award the following bids: Award bid to Drake Construction to repair Pine Valley Drive in the amount of \$4,000.00; Award bid to J&L Paving to repair Cedar Creek Drive in that amount of \$3,000; Award bid to J&L Paving to repair Pine Mill Road in the amount of \$11,360.00. Award bid to J&L Paving to repair Mt. Olive Road in the amount of \$9,000.00. Motion carried 5-0.
- h. Bids for completion of baseball field fence, as recommended by Park and Trail Committee. Council member Thomas moved, with a second from Mayor Pro Tem

McCarthy, to approve bid from Emerson Fence Company in the amount of \$7,860.00. Motion carried 5-0.

- i. Adopt-A-Cop 5K. Amanda Willows explained details of the Adopt-A-Cop 5K event. Council member Thomas moved, with a second from Council member Nichols, to have Adopt-A-Cop 5K event here in Reno May 12, 2018 from 8:00 a.m. until 1:00 p.m., starting at Reno City Hall. Motion carried 5-0.
- j. Don't Mess with Texas Trash Off Day. Patricia Wood moved, with a second from Council member Thomas, to have Don't Mess with Texas Trash Off Day as April 28, 2018 from 8:00 a.m. until Noon. Motion carried 5-0.
- k. Set time and date for spring clean-up April 28-29, 2018 from 7 a.m. until 7 p.m. Council member Nichols moved, with a second from Mayor Pro Tem McCarthy, to set date and time for Spring Clean Up as April 28-29, 2018 from 7 a.m. until 7 p.m. Motion carried 5-0.
- l. Mayor Jetton appointment to EDC to replace vacant position. No action taken.
- m. City Hall construction. No action taken.
- n. Going out for bids to repair/construct new restrooms at Reno Kiwanis Park. Mayor Pro Tem McCarthy moved, with a second from Council member Thomas, to accept bid from Cody Hicks Construction in the amount of \$31,200.00 Motion carried 5-0.
- o. Appoint Parks and Trail member to replace Lisa Brandenburgh. Council member Nichols moved, with a second from Council member Willows, to appoint Grayson Jones. Motion carried 5-0.
- p. Appoint Cemetery Committee member to replace Lisa Brandneburgh. No action taken.
- q. Annexation of Mansfield Road Property. No action taken.
- r. Ordinance for Union Grove Cemetery Rules. Council member Nichols moved, with a second from Council member Willows, to send Cemetery Rules back to the Cemetery Committee for approval. Motion carried 5-0.
- s. Union Grove Cemetery platting process. David Hamilton explained the platting process to Council. No action taken.
- t. Revision to section 6.2 Employee Conduct and Work Rules/Disciplinary Action and 6.4 Grievances, including appointing "Standing Discipline Committee". Council member Nichols moved, with a second from Council member Thomas, to revise section 6.2 Employee Conduct and Work Rules/Disciplinary Action and 6.4 Grievances, including appointing a "Standing Discipline Committee" that would be the department heads of the City including one (1) Council member present at the Committee meeting, and appoint two (2) Council members and rotate every year. Mayor Pro Tem McCarthy and Council member Willows will be on this committee until June 2018. Motion carried 5-0.

***Council entered into executive session at 8:00 p.m. to discuss X u-w. ***

***Council returned to open session at 10:10 p.m. ***

- u. Personnel issue: Grievance Appeal filed 2-1-2018 by D. Jernigan. No action taken.
- v. Hiring for City Secretary including interviews. Council member Wood moved, with a second from Council member Willows, to hire Tricia Smith with a salary of \$58,240.00. Motion carried 5-0.
- w. Annual evaluations for the Police Chief, City Attorney and Interim City Secretary. Mayor Pro Tem McCarthy moved, with a second from Council member Nichols, to

accept evaluations and the modified copies will be sent to the City Secretary. Motion carried 5-0.

XI. Adjourn. Mayor Jetton adjourned meeting at 10:15 p.m.

Bart Jetton, Mayor

ATTEST:

Tricia Smith, City Secretary