

REGULAR
CITY COUNCIL MEETING
6:00 P.M. OCTOBER 10, 2022
160 BLACKBURN STREET
RENO CITY HALL

MINUTES

- I. Call to Order. Mayor Bart Jetton called meeting to order at 6:03 P.M.
- II. Invocation. Led by David Hamilton.
- III. Pledge of Allegiance to United States and Texas Flags.
- IV. Roll Call. Council members present: Brandon Thomas, Ryan Skidmore, Amanda Willows and Stacey Nichols. Also present: Mayor Bart Jetton, Mayor Pro Tem Joey McCarthy, City Attorney David Hamilton and City Secretary Tricia Smith taping the minutes.
- V. THE ITEMS IN THIS AGENDA MAY BE DISCUSSED AND VOTED ON IN ANY ORDER THE PRESIDING OFFICER MAY PREFER.
- VI. Citizens may issue comments for topics that do not appear on this agenda. In accordance with existing law, the City Council cannot discuss, deliberate or take action on any item or topic that is not so scheduled on this agenda. Public comments requiring action or deliberation of the council may be scheduled on following regular agendas. Comments limited to three (3) minutes.
 - a. Citizen Comments. No one present to speak.
 - b. Upcoming events. Mayor reminded Council that this weekend is our Fall Clean Up.
- VII. Consent item; Discuss/take action:
 - a. Monthly bills and purchase orders for September 2022.
 - b. Minutes for September 2022 City Council Meetings.
 - c. Financial Update for September 2022.
 - d. Monthly Activity reports for September 2022 from:
 - i. Police Department.
 - ii. Public Works Department.
 - iii. Reno Volunteer Fire Department.Council member Thomas moved, with a second from Council member Willows, to approve consent items as presented. Motion carried 5-0.
- VIII. Business-Discuss/Take action on:
 - a. Monthly Citizen/Business recognition for the City of Reno. Amanda Willows selected Tyler Browning.
 - b. Tax collection report from Linebarger Goggan Blair & Sampson, LLP. No action taken.

- c. Year-end budget amendments for fiscal year 2021-2022. No action taken.
- d. Approve renting an Ice Rink for Christmas in The Park, from Classic Holiday Ice Rink Rentals. Ryan Skidmore moved, with a second from Mayor Pro Tem McCarthy, to approve renting an Ice Rink for Christmas in The Park, in the amount of \$5,495.00. Motion carried 5-0.
- e. Discuss, consider, and select grant administration/project delivery service provider(s) to complete application and project implementation for the City of Reno's 2023-2024 Texas Community Development Grant Program, funded and administered through the Texas Department of Agriculture. Council member Thomas moved, with a second from Council member Willows, to approve Resolution and select GrantWorks as grant administrator. Motion carried 5-0.
- f. Discuss, consider, and select engineering/architectural/surveying service provider(s) to complete project implementation for the City of Reno's 2023-2024 Texas Community Development Block Grant funding administered by the Texas Department of Agriculture. Council member Nichols moved, with a second from Council member Skidmore, to approve Resolution and select Hayter Engineering as grant engineer. Motion carried 5-0.
- g. Approve Invoice No. INUS102024 from Axon Enterprise Inc. to purchase body worn cameras for Reno Police Department, in the amount of \$10,930.00. Council member Willows moved, with a second from Council member Nichols, to approve Invoice No. INUS102024 from Axon Enterprise Inc. to purchase body worn cameras for Reno Police Department, in the amount of \$10,930.00. Motion carried 5-0.
- h. Budget amendment from Crime Control Fund Balance to 10-40-7661 Equipment in the amount of \$10,930.00. Council member Thomas moved, with a second from Mayor Pro Tem McCarthy, to approve budget amendment from Crime Control Fund Balance to 10-40-7661 Equipment in the amount of \$10,930.00. Motion carried 5-0.
- i. Approve maintenance on Tahoe for Reno Police Department up to \$8,000.00. Council member Nichols moved, with a second from Council member Skidmore, to approve maintenance on Tahoe for Reno Police Department up to \$8,000.00. Motion carried 5-0.
- j. Review current Chain of Command Policy for the City of Reno. No action taken.
- k. Review employee job descriptions. No action taken.
- l. Employees current position and pay scale.

Council member Willows moved, with a second from Council member Thomas, to remove the top out pay and add starting pay rate as the low rate. Motion denied 4-1 with Amanda Willows in favor.

Mayor Pro Tem McCarthy moved, with a second from Council member Skidmore, to raise the pay rate for Becky Malone, Josh Winters, Scott Modl and Dave Thomas, to the 8 percent rate. Motion carried 5-0.
- m. Clarification of use of funds for budgeted salaries and expectations for evaluation process. Council discussed salaries, expectations and evaluation process. Council member Nichols moved, with a second from Council member Willows, to give all employees the 8 percent pay increase effective immediately. Motion carried 5-0.
- n. Review City of Reno Policy and Procedures. David Hamilton, City Attorney mentioned to Council the main things to remember from this policy is: Do not talk

over anyone, there should be a motion and a second before discussion, and always recuse yourself if you have a conflict of interest with any item on agenda. No action taken.

- o. Approve Quote No. 233 from Goddard Enterprises for Emergency Warning Equipment, in the amount of \$7,615.39. Mayor Pro Tem McCarthy moved, with a second from Council member Willows, to approve Quote No. 233 from Goddard Enterprises for Emergency Warning Equipment, in the amount of \$7,615.39. Motion carried 5-0.
- p. Approve budget amendment to move \$7,615.39 to 02-25-7391 Warning System from the fund balance. Council member Skidmore moved, with a second from Council member Willows, to approve budget amendment to move \$7,615.39 to 02-25-7391 Warning System from the fund balance. Motion carried 5-0.
- q. Approve invoice for vehicle repairs for the KME Engine. Council member Thomas moved, with a second from Mayor Pro Tem McCarthy, to approve invoice for vehicle repairs in the amount of \$8,270.77 for the KME Engine. Motion carried 5-0.
- r. Approve budget amendment for KME Engine repairs, from fund balance to 02-25-7311, to reimburse vehicle maintenance from insurance claim. Council member Nichols moved, with a second from Council member Willows, to approve budget amendment to move \$8,270.77 from fund balance to 02-25-7311. Motion carried 5-0.
**** Council entered into executive session at 7:35 P.M.****
**** Council returned to open session at 8:40 P.M.****
- s. Annual evaluation for the Public Works Supervisor. Done.
- t. Economic Development Plan-Value of real property and consultation with attorney. No action taken.
- u. Litigation Claim No. LB167723 David Jernigan vs City of Reno. No action taken.

X. Adjourn. Mayor Jetton adjourned meeting at 8:40 P.M.

Bart Jetton, Mayor

ATTEST:

Tricia Smith, City Secretary