

PLANNING & ZONING COMMISSION
REGULAR MEETING
JANUARY 31, 2011
6:00 P.M.
RENO CITY HALL

MINUTES

- I. Call meeting to order. Chairman Lance Nicholson called meeting to order at 6:00 P.M.
- II. Roll Call. Absent: Commissioners Ed White and Jeff Kinslow. Commissioners present: Jean Coston and Bill Arnold. Also present Chairman Lance Nicholson, Public Safety Officer Alicia Myrick and Assistant City Secretary, Tricia Smith taping the minutes.
- III. Approve minutes of the December 27, 2010 regular meeting.
Commissioner Jean Coston moved, with a second from Commissioner Bill Arnold, to approve minutes as presented. Motion carried 3-0.

*****Commissioner Jeff Kinslow arrived at 6:05 p.m. *****

- IV. Discuss/make recommendations regarding Ordinance No. 1852; Chapter 3, Definitions
Commissioner Jeff Kinslow moved, with a second from Commissioner Bill Arnold, to recommend that once we remove the roadway, driveway, alley, or parking lot from the All Weather Surface that we precede to recommend these definitions to the Ordinance. Motion carried 4-0.
- V. Discuss/make recommendations regarding Ordinance No. 1852; Chapter 6, Section 6.007: Screening Requirements.
Commissioner Bill Arnold moved, with a second from Commissioner Jean Coston to approve adding maximum of eight (8) feet to Section 6.007 (a) and to remove Section 6.007 (d). Motion carried 4-0.
- VI. Discuss/make recommendations regarding Ordinance No. 1852; Chapter 7, Signs.
Commissioner Bill Arnold moved, with a second from Commissioner Jean Coston, to recommend approving the following changes to Ordinance No. 1852; Chapter 7 Signs:
Add CALCULATION OF SIGN AREA- *Sign area* - The square footage of a sign made up of letters, words or symbols within a frame shall be determined from the outside edge of the frame itself. The square footage of a sign composed of only letters, words or symbols shall be determined from an imaginary rectangle drawn around the entire copy or grouping of such letter, works or symbols. Double-faced signs shall be calculated as the area of one side only. Three-dimensional or multi-faced signs shall be calculated as the maximum area visible from any single direction at any point in time.

Add to MAINTENANCE OF SIGNS- All signs and sign support structures, together with all of their supports, braces, guys and anchors, shall be kept in repair and in proper state of preservation. Poles must be maintained in a uniform and sound condition, and should be free of tears, fading, rusting, cracking, peeling and holes. Poles that are leaning out of plumb or have damage to the support or hangers shall be repaired or removed. The display surfaces of all signs shall be kept neatly painted or posted at all times. **Add Definitions Free Standing Signs** – A sign resting or supported by means of poles or standards on the ground and not attached to any building. **Obsolete sign** - shall mean any on-premise sign, or any part thereof, which identifies or advertises a business, person, product, accommodation, service, or activity that has ceased to operate on the premises upon which the sign or sign structure is located. **Add OBSOLETE SIGNS:** All obsolete sign copy must be removed within forty (45) days of notification from the Code Enforcement Official. In the case of a painted sign, it may be painted over. In the case of an internally lit sign, a blank panel or cover may be installed. In the case of applied letters or other material, they shall be removed. Upon failure to comply with such notice, the code official is hereby authorized to cause removal of such sign copy, and any expense incident thereto shall be paid by the owner of the building, structure or ground on which the sign is located. **Add SIGN REMOVAL:** Unlawful signs removed from public property, including public rights-of-way or City-maintained areas may be immediately disposed of by the Code Enforcement Official, Police Department, or any duly authorized agent for the City without notice to the owner.

- VII. Set time and date for next workshop.
Will set up date and time for workshop at next Planning and Zoning meeting.
- VIII. Adjourn.
Chairman Lance Nicholson adjourned meeting at 7:56 P.M.

ATTEST:

City Secretary, Cara Hubbard