

CITY OF RENO
REGULAR CITY COUNCIL MEETING
6:00 P.M. NOVEMBER 12, 2012
160 BLACKBURN STREET
RENO CITY HALL

MINUTES

- I. Call to Order. Mayor Heuberger called meeting to order at 6:00 P.M.
- II. Invocation. Led by Stephen Sapp Ramseur Baptist Church Youth Minister.
- III. Pledge of Allegiance to United States and Texas Flags.
- IV. Roll Call. Council members present: Mike Chapman, Stacey Nichols, Walter Cooper and Joey McCarthy. Also present: Mayor William Heuberger, Mayor pro tem Rick Jordan, City Attorney David Hamilton and City Secretary Cara Hubbard taping the minutes.
- V. THE ITEMS IN THIS AGENDA MAY BE DISCUSSED AND VOTED ON IN ANY ORDER THE PRESIDING OFFICER MAY PREFER.
- VI. Citizens may issue comments for topics that do not appear on this agenda. In accordance with existing law, the City Council cannot discuss, deliberate or take action on any item or topic that is not so scheduled on this agenda. Public comments requiring action or deliberation of the council may be scheduled on following regular agendas. Comments limited to three (3) minutes.
- VII. New Business-Consent item; Discuss/take action:
 - a. Approval of monthly bills and purchase orders for October 2012.
 - b. Approval of the minutes for the October 8th 2012 Regular City Council Meeting and October 19th 2012 called Council Meetings.
 - c. Financial Update for October 2012.
 - d. Budget amendments for fiscal year 2011-2012.
 - e. Three year warranty renewal for city server.
 - f. Monthly Activity reports for October 2012 from:
 - 1. Public Safety Officer.
 - 2. Police Department.
 - 3. Public Works Department.
 - 4. Reno Volunteer Fire Department.

Mayor Pro tem Rick Jordan moved, with a second from Council member Cooper, to approve consent items as presented. Motion carried 5-0.

VIII. New Business-Discuss/take action:

- a. Softball complex at the Reno Kiwanis Park. James Langston, 4075 Sugar Hill Rd addressed the Council regarding the soft ball complex. Mayor Heuberger stated that we need to have proposed plans and prices to bring to Council within the next (2) two meetings and to give Council update on progress at the next Council meeting. No action taken.
- b. Street repair bids for Mt. Olive Road and Old Clarksville Road. Council member Chapman moved, with a second from Council member Cooper, to accept bid from Richard Drake Construction for repairs to Mt. Olive Road as shown in item 4 in the amount of \$13,635.00. Motion carried 5-0.
- c. Tree removal on Sugarhill Road and Mansfield Road. Council member Cooper moved, with a second from Council member McCarthy, to cut the tree down on Mansfield Rd. for \$1,225 and not to do anything on Sugar Hill Rd because it is on his own personal property. Motion carried 5-0.
- d. GIS mapping for subdivisions in the amount of \$4,200.00. Council member Chapman moved, with a second from Council member McCarthy, to accept the Hayter Engineering professional service agreement in the amount of \$4,200 for GIS mapping for the subdivisions. Motion carried 5-0.
- e. Current employee policy and procedure manual. Council member Nichols moved, with a second from Council member Chapman, to have the policy and procedure manual ready to put in place and adopt no later than the 1st Council meeting in March 2013. Motion carried 5-0.
- f. New policy and procedure manual. No action taken.
- g. Revise and/or update Ordinance PD-07 and police department operations manual. Council member Chapman moved, with a second from Council member Nichols, to continue to work on, revise and/or update the Ordinance manual and have it completed no later than the 1st Council meeting in March 2013. Motion carried 5-0.
- h. Purchase of a patrol car. No action taken.
- i. Renew annual bids for Fiscal Year 2012-2013 for Landscaping, Pest Control and Security:
 1. Powell Landscaping in the amount of \$10,290.00.
 2. Arrest a Pest in the amount of \$1,620.00.
 3. Advance Alarm in the amount of \$2,285.00.Council member Chapman moved, with a second from Council member Nichols, to renew annual bids for Fiscal Year 2012-2013 for Landscaping, Pest Control, and Security. Motion carried 5-0.
- j. Complaint filed by Jeff Sugg against Police Chief Matthew Birch. Council moved to executive session at 7:23 p.m. to discuss item VIII j. and IX a. Council returned to open session at 9:06 p.m. No action taken.

IX. Old Business-Discuss/take action:

- a. Contract with Lamar County Water. Mayor Pro tem Rick Jordan moved, with a second from Council member Nichols, to authorize city attorney to take all legal action necessary to enforce contract with Lamar County Water Supply; take action as he deems necessary; city attorney to obtain information from other wholesale customers of Lamar County Water Supply as needed. Motion carried 5-0.

X. Adjourn. Mayor Heuberger adjourned meeting at 9:12 p.m.

ATTEST:

City Secretary, Cara Hubbard

Mayor, William Heuberger