

CITY OF RENO
CITY COUNCIL MEETING
6:00 P.M. SEPTEMBER 14, 2015
160 BLACKBURN STREET
RENO CITY HALL

MINUTES

- I. Call to Order. Mayor Bart Jetton called meeting to order at 6:00 P.M.
- II. Invocation. Led by Mayor Pro tem Rock Jordan.
- III. Pledge of Allegiance to United States and Texas Flags.
- IV. Roll Call. Council members present: Amanda Willows, Tom Brandenburg, Joey McCarthy and Brandon Thomas. Also present: Mayor Bart Jetton, Mayor Pro tem Rick Jordan, City Attorney David Hamilton and City Secretary Cara Hubbard taping the minutes.
- V. **THE ITEMS IN THIS AGENDA MAY BE DISCUSSED AND VOTED ON IN ANY ORDER THE PRESIDING OFFICER MAY PREFER.**
- VI. Citizens may issue comments for topics that do not appear on this agenda. In accordance with existing law, the City Council cannot discuss, deliberate or take action on any item or topic that is not so scheduled on this agenda. Public comments requiring action or deliberation of the council may be scheduled on following regular agendas.
- VII. **“BUDGET WORKSHOP”**- Council to discuss proposed budget for Fiscal Year 2015-2016. No action taken.
- VIII. **"PUBLIC HEARING"**- Discuss/take action on City of Reno's proposed budget for Fiscal year 2015-2016. Public hearing opened at 6:12 P.M. no one present to speak. Hearing closed at 6:13 P.M.
- IX. Business-Discuss/Take action on:
 - a. Adoption of Ordinance No. 333, making appropriations for the 2015-2016 Fiscal Year Budget. Mayor Pro tem Jordan moved, with a second from Council member McCarthy, to adopt Ordinance No. 333, making appropriations for the 2015-2016 Fiscal Year Budget. Motion carried 5-0, with the record vote McCarthy yes, Thomas yes, Brandenburg yes, Jordan yes and Willows yes.
 - b. Property tax rate for the 2015-2016 Fiscal Year. Council member McCarthy moved, that the property taxes be increased by the adoption of a tax rate of .4125, of that .2875 percent is for M/O and .1250 percent is for I/S, with a second from Council member Thomas. Motion carried 5-0.
 - c. Ratify the property tax revenue increase reflected in the 2015-2016 Fiscal Year Budget. Mayor Pro tem Jordan moved, with a second from Council member Willows, to ratify the property tax revenue increase reflected in the 2015-2016 Fiscal Year Budget. Motion carried 5-0.
 - d. Adoption of Ordinance No. 436, levying ad valorem taxes for the 2015-2016 Fiscal Year. Council member McCarthy moved, with a second from Council member Thomas, to adopt

Ordinance No 436, levying as valorem taxes for the 2015-2016 Fiscal year. Motion carried 5-0.

- e. Transfer ownership and maintenance of the Union Grove Cemetery to the City of Reno. Mr. Craig Blackburn 2626 CR 13200 Blossom Texas was present to answer question on behalf of the Union Grove Cemetery. City Attorney David Hamilton addressed the council explaining the research of the Cemetery to date. Council member Thomas moved, with a second from Council member Brandenburg, to assume the ownership and maintenance of the Union Grove Cemetery, with instructions to the attorney to file a law suit to quiet the title and to get a survey of the cemetery. Motion carried 4-1 with Council member McCarthy opposing.
- f. Amendment to 2014-2015 Fiscal Year Budget and authorization for the purchase of bunker gear in the amount of \$6,658.95 and a Thermal Imaging Camera in the amount of \$6,240.00, for the Reno Volunteer Fire Department. Council member McCarthy moved, with a second from Council member Willows, to approve amendment to 2014-2015 Fiscal Year Budget and authorization for the purchase of bunker gear in the amount of \$6,658.95 and a Thermal Imaging Camera in the amount of \$6,240.00. Motion carried 5-0.
- g. Amendment to 2014-2015 Fiscal Years Budget and approval of the Geotechnical Investigation for the new public works building, in the amount of \$3,830.00, as reflected in the Cost Estimate from ETTL Engineers & Consultants Inc. Council member Thomas moved, with a second from Mayor Pro tem Jordan, to approve amendment to 2014-2015 Fiscal Years Budget and approval of the Geotechnical Investigation for the new public works building, in the amount of \$3,830.00, as reflected in the Cost Estimate from ETTL Engineers & Consultants Inc. Motion carried 5-0.
- h. Invoice dated 9-7-15 from Arbournault Tree Care in the amount of \$150.00 for the grinding of three (3) stumps at Pine Mill near Wellington Point. Council member Willows moved, with a second from Council member Thomas, to approve Invoice dated 9-7-15 from Arbournault Tree Care in the amount of \$150.00 for the grinding of three (3) stumps at Pine Mill near Wellington Point. Motion carried 5-0.
- i. Water and Sewer lines on Airport Road as stated in Ordinance No. 265. No action taken.
- j. Re-designation of truck routes in accordance to Code of Ordinances: Chapter 12-Traffic and Vehicles: Sec. 12.04.001-trucks bearing heavy loads restricted; parking trucks or trailers on street, and consideration of a bond. Police Chief Matt Birch addressed Council regarding truck routes. Council member McCarthy moved, with a second from Council member Thomas, to follow the attorney's recommendation to remove truck routes language the designation as in PD-02 that designates Mansfield Road, Pine Mill Road and Mt. Olive Road as truck routes leave no designated truck routes in Reno. Motion carried 5-0.
- k. Fall Clean-up for October 17-18, 2015. Council member Willows addressed the council explaining that the fall trash off will be on October 17th from 8:00 AM until noon with a hotdog lunch following at the Reno Kiwanis Park. Council member Willows moved, with a second from Council member Thomas, to set Fall clean-up for October 17-18, 2015 from 7:00 AM through 7:00 PM. Motion carried 5-0.
- l. Modification of the City of Reno's Employment Policy Handbook "Attachment B-Compensation Plan". Council member McCarthy moved, with a second from Council member Thomas, to approve modification of the City of Reno's Employment Policy Handbook "Attachment B-Compensation Plan". Motion carried 5-0.
- m. City of Reno's Electronic Surveillance Policy effective date: 11-11-13. City Secretary Cara Hubbard addressed Council explaining the City of Reno's Electronic Surveillance Policy, and stated that there may or may not have been some changes to the electronic surveillance equipment at City Hall in July. Chief Birch stated that the only thing that was done in July was the camera and microphone that was in the mayor's office and had been put in there as

an interview room way back in the day was taken out. What work was done in the hallway was to fix the view in the Chief's office. The cameras went dark and they had to figure out what went wrong. Chief Birch also stated that in the past, he tried to get with the previous mayor to schedule a surveillance meeting. Mayor Jetton tabled this item until the attorney can draft and present the proper wording for scheduling and conducting meetings at the next regular Council meeting.

- n. Bids for radio read meters. Mayor Pro tem Jordan moved, with a second from Council member Thomas, to authorize the bid process for radio read meters. Motion carried 5-0.
- o. Travel expenses for elected officials mileage and per diem for future conferences and schools. City Attorney, David Hamilton stated that travel expenses should be as follows: Per diem is food, lodging is arranged by staff, per diem and mileage is paid at state rate, and if you spend any other money, bring the receipt back for reimbursement because if you don't it's a donation. Council member McCarthy moved, with a second from Mayor Pro tem Jordan, to approve the attorney's recommendation as stated. Motion carried 5-0.
- p. Creating a Parks, Trail and/or Cemetery Committee. Council member Thomas moved, with a second from Council member McCarthy, to create a Parks & Trail Committee and a Cemetery Committee, with mayor and all members of Council nominating someone for each committee, they can either nominate themselves or someone else; also have the City Attorney, by the next meeting, draft the bi-laws for both committees. Motion carried 5-0.
- q. Update on Reno cemetery located behind 6545 Lamar Road. No action taken.
- r. Set time and date for annual evaluations for the City Secretary, Police Chief and City Attorney. Evaluations will be added to the next regular agenda.

X. Consent item; Discuss/take action:

- a. Monthly bills and purchase orders for August 2015.
- b. Minutes for August 2015 City Council Meetings.
- c. Financial Update as of August 31, 2015.
- d. Monthly Activity reports for August 2015 from:
 - i. Police Department.
 - ii. Public Works Department.
 - iii. Reno Volunteer Fire Department.Council member Thomas moved, with a second from Mayor Pro tem Jordan, to approve consent items as presented. Motion carried 5-0.

XI. Adjourn. Mayor Jetton adjourned meeting at 8:05 P.M.

Mayor, Bart Jetton

ATTEST:

City Secretary, Cara Hubbard