

CITY OF RENO
CITY COUNCIL MEETING
6:00 P.M. DECEMBER 14, 2015
160 BLACKBURN STREET
RENO CITY HALL

MINUTES

- I. Call to Order. Mayor Jetton called meeting to order at 6:00 P.M.
- II. Invocation. Led by Mayor Pro tem Rick Jordan.
- III. Pledge of Allegiance to United States and Texas Flags.
- IV. Roll Call. Absent: Mayor Bart Jetton and Council member Joey McCarthy. Council members present: Tom Brandenburg, Amanda Willows and Brandon Thomas. Also present: Mayor Pro tem Rick Jordan, City Attorney David Hamilton and City Secretary Cara Hubbard taping the minutes.
- V. THE ITEMS IN THIS AGENDA MAY BE DISCUSSED AND VOTED ON IN ANY ORDER THE PRESIDING OFFICER MAY PREFER.
- VI. Citizens may issue comments for topics that do not appear on this agenda. In accordance with existing law, the City Council cannot discuss, deliberate or take action on any item or topic that is not so scheduled on this agenda. Public comments requiring action or deliberation of the council may be scheduled on following regular agendas. Comments limited to three (3) minutes.
- VII. Business-Discuss/Take action on:
 - a. Resolution No. 2015-12-14; formally accepting responsibility as trustee of Union Grove Cemetery with the understanding that acceptance of such responsibility of this trust in perpetual. Council member Thomas moved, with a second member from Council member Willows, to approve Resolution No. 2015-15-14. Motion carried 4-0.
 - b. Estimate #349815, for a server for city hall, from TSM Consulting Services in the amount of \$7,609.29. Council member Thomas moved, with a second from Council member Brandenburg, to approve estimate #349815, for a server for city hall, from TSM Consulting Services in the amount of \$7,609.29. Motion carried 4-0.
 - c. Kelley Electrical to install the surplus generator at City Hall at a cost of \$3,100.00; price includes a manual transfer switch, all labor and wiring. Chief Birch addressed Council with details. Council member Willows moved, with a second from Council member Brandenburg, to approve Kelley Electrical to install the surplus generator at City Hall at a cost of \$3,100.00. Motion carried 4-0.

- d. Placing a fence to screen and secure generator at city hall. Council member Brandenburgh moved, with a second from Council member Thomas, to place a cedar fence to screen and secure generator at city hall through Bryan Fence Company in the amount of \$1,260.00. Motion carried 4-0.
- e. Transferring 80 hours of vacation for Jeremy Massey until January 2016. Council member Thomas moved, with a second from Council member Brandenburgh, to allow transferring 80 hours of vacation for Jeremy Massey until January 2016. Motion carried 4-0.
- f. Changing the title of the Police Sergeant's position to Lieutenant and updating the city policy and compensation plan to coincide with the change. Council member Willows moved, with a second from Council member Thomas, to change the title of the Police Sergeant's position to Lieutenant and updating the city policy and compensation plan to coincide with the change. Motion carried 4-0.
- g. Update on Body Camera Grant. Police Chief Matt Birch updated Council on Body Camera Grant. No action taken.
- h. Application for FY2016 Homeland Security grant-Due December 31, 2015. Police Chief Birch updated Council on application for FY2016 Homeland Security grant. No action taken.
- i. Purchasing a generator for Public Works in the amount of \$5,500.00. Council member Willows moved, with a second from Thomas, to purchase a generator for Public Works in the amount of \$5,500.00. Motion carried 5-0.

VIII. Consent item; Discuss/take action:

- a. Monthly bills and purchase orders for November 2015.
- b. Minutes for November 2015 City Council Meetings.
- c. Financial Update as of November 30, 2015.
- d. Monthly Activity reports for November 2015 from:
 - i. Police Department.
 - ii. Public Works Department.
 - iii. Reno Volunteer Fire Department.Council member Thomas moved, with a second from Council member Willows, to approve consent items as presented. Motion carried 4-0.

IX. Adjourn. Mayor Pro tem Jordan adjourned meeting at 6:47 P.M.

Bart Jetton, Mayor

ATTEST:

Cara Hubbard, City Secretary