

CITY OF RENO
CITY COUNCIL MEETING
6:00 P.M. APRIL 11, 2016
160 BLACKBURN STREET
RENO CITY HALL

MINUTES

- I. Call to Order. Mayor Bart Jetton called meeting to order at 6:00 P.M.
- II. Invocation. Led by Mayor Pro tem Rick Jordan.
- III. Pledge of Allegiance to United States and Texas Flags.
- IV. Roll Call. Council members absent: Tom Brandenburgh. Council members present: Joey McCarthy, Brandon Thomas and Amanda Willows. Also present: Mayor Bart Jetton, Mayor Pro tem Rick Jordan, City Attorney David Hamilton and Assistant City Secretary Tricia Smith taping the minutes.
- V. THE ITEMS IN THIS AGENDA MAY BE DISCUSSED AND VOTED ON IN ANY ORDER THE PRESIDING OFFICER MAY PREFER.
- VI. Citizens may issue comments for topics that do not appear on this agenda. In accordance with existing law, the City Council cannot discuss, deliberate or take action on any item or topic that is not so scheduled on this agenda. Public comments requiring action or deliberation of the council may be scheduled on following regular agendas. Comments limited to three (3) minutes. William Heuberger 633 Spruce Drive Reno Texas, addressed Council expressing his concern about Cara Hubbard resigning the City of Reno.
- VII. Consent item; Discuss/take action:
 - a. Monthly bills and purchase orders for March 2016.
 - b. Minutes for March 2016 City Council Meetings.
 - c. Financial Update as of March 31, 2016.
 - d. Monthly Activity reports for March 2016 from:
 - i. Police Department.
 - ii. Public Works Department.
 - iii. Reno Volunteer Fire Department.Council member Thomas moved, with a second from Council member Willows, to approve consent items as presented. Motion carried 4-0.
- VIII. Business-Discuss/Take action on:
 - a. Annual Municipal Audit for 2014-2015 fiscal year. Johnna McNeal presented Council with 2014-2015 fiscal year audit. Council member McCarthy moved with a second from Mayor Pro tem Jordan, to accept audit. Motion carried 4-0.
 - b. Atmos Energy Franchise Agreement Renewal. Jeanette Mosier addressed Council explaining the new Atmos Energy Franchise Agreement Renewal. Council member

- Willows moved, with a second from Council member Thomas, to approve renewal. Motion carried 4-0.
- c. Change Order No. Two (2) for Radio Read Water Meters. Mayor Pro tem Jordan moved, with a second from Council member McCarthy, to approve Change Order No. 2 for Radio Read Meters. Motion carried 4-0.
 - d. Transferring funds received from the TxCDBG #7214087 to the System Fund from the General Fund. Council member Thomas moved, with a second from Council member McCarthy, to approve transferring funds received from the TxCDBG #7214087 to the System Fund from the General Fund. Motion carried 4-0.
 - e. City Council agenda policy. Council member McCarthy moved, with a second from Council member Thomas, to approve City Council agenda policy with the following changes: Section 3 remove the word (or). Motion carried 4-0. The last paragraph, remove the last sentence beginning with the word however. Motion tied 2-2, and then passed with Mayor Jetton voting in favor of the motion.
 - f. Additional parking at the Reno Kiwanis Park, including fence work. Council member Thomas moved, with a second from Council member McCarthy, to instruct staff to go out for 2 bids, one for gravel at the park and one for a fence to separate park from house on west side of property. Motion carried 4-0.
 - g. Drainage areas around RVFD #2 in Twin Lakes. No action taken.
 - h. Update on time management systems. No action taken.
 - i. Update on Public Works building. No action taken.
 - j. City Secretary Resignation. Mayor Pro tem Jordan moved, with a second from Council member McCarthy, to accept City Secretary resignation. Motion carried 4-0.
 - k. Severance pay for City Secretary. Council member Thomas moved, with a second from Council member Willows, to pay the following severance to City Secretary: her 80 vacation hours doubled plus 2 weeks' severance pay totaling \$6,811.86 gross. Motion carried 4-0.
 - l. Contact Linda Shelton or company she is/was with concerning interim staffing. Council stated that we can eventually contact them when needed.
 - m. Process to hire City Administrator. Council member McCarthy moved, with a second from Council member Willows, to have a workshop April 21, 2016 at 5:00 P.M. Motion carried 4-0.
 - n. Process to post/replace City Secretary position/interim. Council member McCarthy moved, with a second from Mayor Pro tem Jordan, to appoint Tricia Smith as Interim City Secretary. Motion carried 4-0.
 - o. City Attorney attending prosecutor's conference June 6th and 7th. Mayor Pro tem Jordan moved, with a second from Council member McCarthy, to authorize City Attorney to attend prosecutor's conference June 6th and 7th. Motion carried 4-0.

IX. Adjourn. Mayor Jetton adjourned meeting at 8:48 P.M.

Bart Jetton, Mayor

ATTEST:

Tricia Smith, Interim City Secretary